

HOW TO SAVE YOUR FILE FOR HOME PRINTING

Hi there! Thank you for your purchase.

If you are going to be printing your files at home and you aren't sure which PDF settings to use, please follow these steps:

In **Illustrator**, go to File - Save as - PDF.

Under Adobe PDF Preset, choose **Illustrator Default**.

On the next page I included steps to follow when printing your files professionally.

PREPARE YOUR FILE FOR PROFESSIONAL PRINTING

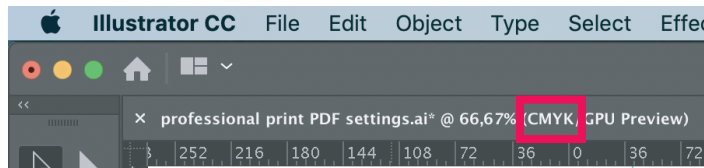
If you are going to be printing your files professionally and you aren't sure which PDF settings to use or how to prepare your files, here are some recommendations:

Before sending your file, **convert all fonts to outlines**. The printers won't likely have the fonts you used, so it's better to convert them to shapes so that there won't be any font troubles.

In **Illustrator**, go to Select - Object - All text objects.
Go to Type - Create outlines.

Save your file under a new name. Don't overwrite your file or you won't be able to change your text anymore!

Make sure your file is still in **CMYK mode**. All of my templates are in CMYK mode already, so make sure you don't accidentally change it. You can check this in the document's file name:



Now all you need to do is save your file as a PDF. See the next page for recommended settings.

PDF SETTINGS

In **Illustrator**, go to File - Save as - PDF.

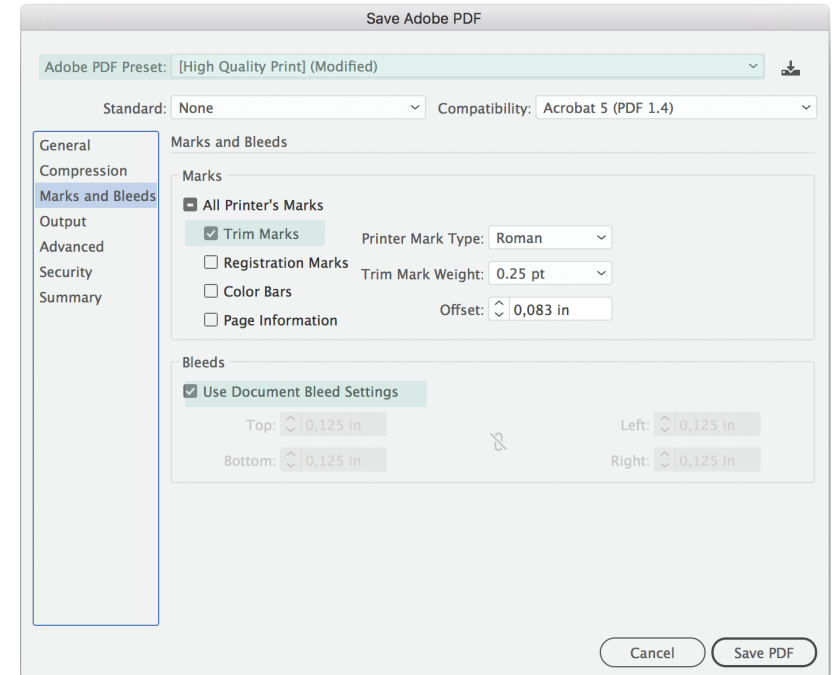
Under Adobe PDF Preset, choose **High quality print**.

Under **Marks and Bleeds**, select **Trim Marks***.

Under **Bleeds**, select **Use Document Bleed Settings**.

Save PDF

* Some printers prefer NO trim marks. Ask them what they prefer before sending your PDF.



If you have any questions, please feel free to contact me at carmia@clementinecreative.co.za

Carmia Cronjé

clementine
creative